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*** FEE SCHEDULE *** Effective August 6, 2018

Licenses and Inspections Permit Fees & Fines

Building, Electrical, Plumbing, Fire Suppression, Sign, Temporary Structure, Permit Fee	\$50.26 for the 1 st \$1,000 of construction costs. \$30.26 for each \$1,000 thereafter
Demolition Permit Fee	\$50.00 for the 1 st \$1,000 estimated cost \$30.00 for each \$1,000 thereafter
Certificate of Occupancy (CO)	\$125.00
Certificate of Completion/Certificate of Approval (COC)	\$50.00
Temporary CO (TCO)	\$50.00 valid for one month
TCO Extension	\$300.00 per additional month
Partial TCO	\$50.00
Partial TCO Extension	\$200.00 per addition month
Pre-Application Meeting for Permits	\$200.00 first hour, \$50.00 per 15 minutes thereafter
Mandatory Plan Review Fee (non-refundable)	10% of Total Projected Cost, for permits over \$1 million
Demolition of residential units vacant less than 120 days	\$2,500.00 per unit
Blight Remediation Citation Civil Penalty	Up to \$100.00 per day
State Required Inspection Fee	\$100.00

Land Use Regulations Fee Schedule

Zoning permits, Liquor Permits, Temporary Uses, Accessory Structures, Signage		S&C Fee
Zoning Permit	\$100.00	Y
Accessory Uses and Accessory Structures Not Requiring Site Plan Review		Y
Temporary Outdoor Events		Y
Temporary Liquor Permit		
Permanent Liquor Permit	\$250.00	
Signage (excluding Exempt Signs)	\$250.00 base fee + \$50.00 per additional sign	Y

Site Plan Review (per section 1.3.3)		S&C Fee
Household Living		
1-3 Unit Dwellings	\$250.00	Y
4-20 Unit Dwellings	\$625.00	Y
21+ Unit Dwellings	\$1,000.00	Y
All Other Residential/Lodging Uses Civic & Institutional Uses Retail Uses Service uses, except Approvals of Location Employment Uses Infrastructure uses, except Transmission Towers Industrial Uses	</= 8,000 gsf: \$250.00 >8, 000 gsf: \$625.00 >50,000 gsf: \$1,000.00 <i>Where no structure exists, these tiers shall be associated with the square footage of the lot, rather than the structure.</i>	Y
Approval of Location for Automobile-related Uses as Required by State Statute	\$450.00	Y
Accessory Uses and Accessory Structures Requiring Site Plan Review, Other than Freestanding Radio or Wireless Towers or small Cell Nodes	\$250.00	Y
Adult Uses	\$1,000.00	Y
Transmission Towers, Freestanding Radio or Wireless Towers, and small Cell Nodes for New Location OR Modifications to Existing Location	\$750.00	Y
Open Space Uses	\$250.00	Y

**Where there are a mix of uses proposed, the higher fee shall be submitted, plus 50% of the fees required for any additional uses. Use-specific zoning and site plan fees do not include signage or liquor permit fees.*

***The zoning and site plan fees are per building, per structure, per use, and per zoning lot, whichever is applicable, except for principal and accessory uses included in the same application, in which case the fee for principal uses applies.*

****The Planning & Zoning Commission shall reasonably interpret the fee schedule for uses not listed in the zoning regulations but determined to be "substantially similar" per section 3.2.3.*

Planning & Zoning Commission Review		S&C Fee
Non- Public Hearing Application	\$200.00 + applicable Site Plan Review Fee	
Public Hearing Application	\$350.00 + applicable Site Plan Review Fee	
Campus Overlay Master Plan		
<2 acres	\$750.00	Y
>/= 2 acres	\$2,500.00	Y
Application for Text Change of Zoning Regulations	\$1,000.00	Y
Application for Zoning Map Change	\$750.00 per parcel	Y

Subdivision Regulations		S&C Fee
"First Cut" Subdivision creating no more than 2 lots Lot Line Revision Lot Combination	\$250.00	Y
Subdivision Creating 3 or More Lots	\$350.00 base + \$150.00 per lot	Y
Application for Text Change of Subdivision Regulations	\$250.00	Y
Violation of Subdivision Regulations	\$500.00 per lot sold, offered for sale or subdivided	

Inland Wetlands & Watercourses Commission (IWW)		S&C Fee
Administrative Review/No Significant Impact (no public hearing)	\$200.00	Y
Application Requiring Public Hearing <2 acres	\$350.00	Y
Application Requiring Public Hearing >/= 2 acres	\$700.00	Y
Application for Text Change of IWW Regulations	\$250.00	Y
Violation of IWW Regulations	\$1,000.00 per violation, per day; \$1,000.00 per violation, per day plus up to 6 months imprisonment if willful; \$2,000.00 per violation, per day violation after the first one cited	

Zoning Board of Appeals		S&C Fee
Appeal of Zoning Administrator or Zoning Enforcement Office by Applicant of Property	\$200.00	Y
Appeal of Zoning Administrator or Zoning Enforcement Office by Aggrieved Party	\$40.00	Y
Variance (other than Use Variance)	\$350.00 per variance, per application	Y
Use Variance (request for a Use not permitted in the District where it is proposed to be located)	\$750.00 per variance, per application	Y

Historic Properties and Preservation Commissions		S&C Fee
Application Requiring Administrative Review	\$50.00	
Application Requiring Public Hearing	\$200.00	
Violation of Historic Regulations	\$100.00 per violation, per day; \$250.00 per violation, per day if violation is willful	

General Fees	
Application for Time Extension for Any Approval, including time necessary to meet a condition of approval	\$100.00
Additional Fee for Filing any Application After Receipt of an Order to Cease and Desist or an Official Violation of Land Use Regulations	\$150.00
Deposit for Posted Notice Signage	\$50.00
Zoning Verification Letter*	\$50.00 per parcel
Additional Research Including but not limited to Special Permit, Variances, Other Zoning Approvals, Certificate of Occupancy, per parcel**	\$150.00 for research involving 5 or fewer years and 5 or fewer documents; \$25.00 for each additional year and for each additional document
Certificate of Nonconformance	\$250.00
Certificate of Zoning Compliance Issued After Land Use Approval, and Before Certificate of Occupancy	Initial site visit no charge; \$100.00 per subsequent inspection
Certificate of Zoning Compliance for existing Use, Unrelated to Land Use Approval (requires site plan application and on-site inspection)	Apply fee for Site Plan Review; initial site visit no charge; \$100.00 per subsequent inspection
Written Determination of Site Plan Review Exemption	\$40.00
Use on ON-Call Consultant Required, if applicable	Applicant invoiced for city's expense
State Soil & Conservation Fee ***	\$58.00

**Zoning verification letter will indicate compliance with proposed use or use as stated by the requestor, and will indicate if there are known violations.*

***This fee does not include copies or scans of relevant documents. It does include the pulling of files for inspection in the office of the Department of Development Services.*

****The State fee of \$58.00 has been incorporated into the overall fee displayed (i.e. a \$1,000.00 site plan application represents a \$942.00 fee for zoning review plus the State fee of \$58.00).*

Tree-Related Fees (Adminstrated by City Forester and department of Public Works)	
Permit for Removal of Tree Subject to Tree Ordinance, or for Alteration/Destruction of City Tree	\$10.00 per tree
Violation of Tree Ordinance (e.g. Unauthorized Removal, Alteration, or Destruction, or Failure to Protect Tree During Construction)	\$250.00 per tree per day
Replacement of Trees Affected by Tree Ordinance Violations	Must be completed in accordance with Tree Ordinance

Maps, Publications, Copies, and Customer Service Charge (per copy)

Maps printed larger than 11x17 (color, black & white)	\$35.00
Maps printed 11x17 and smaller (color, black & white)	\$5.00
Zoning Regulations (available color only)	\$50.00
Inland Wetland Regulations (black & white)	\$25.00
Subdivision Regulations (black & white)	\$25.00
Mailing Fee for Application, Map, or Ordinance, first class mail	\$10.00
Copies or scans of documents	Per City Ordinance; Large format copies see above

*For requests to have a map created or pertaining to GIS information, please contact MHIS directly or visit their website at www.hartfordct.gov/Government/Departments/MHIS.

Fees waived (with the exception of State fees) for applications from City of Hartford departments, agencies, boards (including Board of Education), and commissions.